

Program B: Office of Management and Finance Program

Program Authorization: La. Constitution of 1974, Article 8, Sec. 2; R.S. 36:647; R.S. 17:21-27; R.S. 7(2)(c)(d) and (e); R.S. 39:29-33,1491,1494-1502,1557-1558,1572,1593-1598; R.S. 17:3971-4001; R.S. 39:75; R.S.17:10.1-10.3; R.S. 36:651; R.S. 17:354

Program Description

This program supports the activities of Procurement and Asset Management, Appropriation Control, Budget Control, Minimum Foundation Program (MFP), Accountability and Administrative Transfers, Management and Budget, Education Finance, and Planning/ Analysis/ Information Resources (PAIR).

The mission of the Office of Management and Finance Program is to provide financial and informational management systems to administer educational programs and to support educational accountability.

The goals of the Office of Management and Finance Program are:

1. To provide statistical information and conduct audits.
2. To provide technology, data collection, status reports and planning activities.
3. To provide budget oversight, contract administration and asset management.
4. To ensure the integrity of financial services provided.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$12,069,626	\$13,499,075	\$13,499,075	\$13,664,810	\$13,348,608	(\$150,467)
STATE GENERAL FUND BY:						
Interagency Transfers	2,793,582	5,095,488	5,095,488	5,184,946	5,071,797	(23,691)
Fees & Self-gen. Revenues	29,850	111,625	111,625	117,672	120,867	9,242
Statutory Dedications	0	94,575	94,575	0	0	(94,575)
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	1,399,350	4,254,974	4,254,974	4,354,290	2,942,252	(1,312,722)
TOTAL MEANS OF FINANCING	\$16,292,408	\$23,055,737	\$23,055,737	\$23,321,718	\$21,483,524	(\$1,572,213)
EXPENDITURES & REQUEST:						
Salaries	\$6,307,742	\$6,240,369	\$7,229,391	\$7,429,162	\$7,157,685	(\$71,706)
Other Compensation	363,104	6,751	132,641	132,641	132,641	0
Related Benefits	2,550,684	2,566,548	2,736,622	2,908,765	2,701,870	(34,752)
Total Operating Expenses	3,606,048	6,779,213	5,744,847	5,608,885	5,294,299	(450,548)
Professional Services	766,773	634,234	793,038	811,247	793,038	0
Total Other Charges	1,977,971	6,804,725	6,400,433	6,412,253	5,385,226	(1,015,207)
Total Acq. & Major Repairs	720,086	23,897	18,765	18,765	18,765	0
TOTAL EXPENDITURES AND REQUEST	\$16,292,408	\$23,055,737	\$23,055,737	\$23,321,718	\$21,483,524	(\$1,572,213)
AUTHORIZED FULL-TIME EQUIVALENTS: Classified	176	173	173	173	170	(3)
Unclassified	1	1	1	1	1	0
TOTAL	177	174	174	174	171	(3)

SOURCE OF FUNDING

This program is funded with the State General Fund, Interagency Transfers, Fees and Self-generated Revenues and Federal Funds. The Interagency Transfers are provided through indirect cost recovery from federal programs and payments from various federal and state programs within the Department for goods and services provided including supplies, postage, evaluations, and accounting/expenditure control. Fees and Self-generated Revenue is derived from distribution of copies of reports, documents and data. Federal Funds are provided through a grant from the National Cooperative Education Statistics System (NCESS); and the following: Title 1,2,4, and 6 of the Improving America's Schools Act of 1994; Adult Education Act; Sections 4 and 5 of the Child Nutrition Act of 1966; Sections 11 and 13 of the National School Lunch Act of 1946, as amended; Individuals with Disabilities Education Act (Parts B, C, D and H); and the Louisiana Education Achievement and Results Now (LEARN).

	ACTUAL	ACT 13	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	OVER/(UNDER)
						EXISTING
Deficit Elimination/Capital Outlay Escrow Replenishment Fu	\$0	\$94,575	\$94,575	\$0	\$0	(\$94,575)

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$13,499,075	\$23,055,737	174	ACT 13 FISCAL YEAR 2002-2003
\$13,499,075	\$23,055,737	174	EXISTING OPERATING BUDGET - December 2, 2002
\$85,475	\$132,204	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$26,571	\$79,922	0	Risk Management Adjustment
\$0	\$18,765	0	Acquisitions & Major Repairs
\$0	(\$18,765)	0	Non-Recurring Acquisitions & Major Repairs
(\$21,017)	(\$21,017)	0	Legislative Auditor Fees
\$198,882	(\$24,925)	0	Rent in State-Owned Buildings
(\$18,500)	(\$18,500)	0	UPS Fees
\$258,256	\$399,445	0	Salary Base Adjustment
(\$116,029)	(\$179,462)	0	Attrition Adjustment
(\$329,641)	(\$442,692)	(3)	Personnel Reductions
(\$63,787)	(\$98,660)	0	Salary Funding from Other Line Items
\$70,252	\$78,622	0	Group Insurance Adjustment
\$3,211	\$3,211	0	Civil Service Fees
(\$192,000)	(\$192,000)	0	Reserved for Other Statewide Adjustments
\$0	(\$94,575)	0	Other Non-Recurring Adjustments - Stat Ded from Deficit Elimination for Group Benefits
(\$90,521)	(\$90,521)	0	Other Adjustments - Cut to fund Group Benefits
(\$69,367)	(\$69,367)	0	Other Adjustments - Cut to fund Retirement
\$45,000	\$45,000	0	Other Adjustments- increase in OTM mailbox charges
\$62,748	\$56,102	0	Other Adjustments- increase in Capitol Security
\$0	(\$1,135,000)	0	Other Adjustments- Technical- moves budget authority from OMF to OSCS
\$13,348,608	\$21,483,524	171	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$13,348,608	\$21,483,524	171	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004

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State Activities - Program B:
Office of Management Finance

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$13,348,608	\$21,483,524	171	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$99,158	Training and Implementation of the new ESEA law and Workforce Investment Act
\$689,500	Deloitte Consulting - Provide assistance in research & evaluation, data analysis, public relations consultation and monitoring of implementation of data quality assurance procedures
\$4,380	Services will include production and statewide placement of public awareness radio announcements on educational initiatives
\$793,038	TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$76,832	Administrative Overhead/ State
\$158,000	PAIR Planning/Analysis - IAT/IDC
\$1,197	Operational Support - IAT
\$71,241	Expenditure Control Fiscal - IAT
\$12,500	Ed Finance School Renovation - Federal
\$12,500	Appropriation Control School Renovation - Federal
\$312,546	Management and Finance - Self Generated
\$940	T6 State Assessment Ed Finance - Federal

\$645,756 SUB-TOTAL OTHER CHARGES

Interagency Transfers:

\$310,212	Commodities
\$3,921,901	Transfer of funds
\$45,930	Printing
\$258,760	Data Processing
\$6,434	Other Maintenance
\$8,685	Rentals
\$47,797	Postage
\$98,700	Telephone
\$12,034	Administrative Direct Costs
\$10,000	Statewide Cost Allocation Plan (DOA)
\$19,017	Office Supplies

\$4,739,470 SUB-TOTAL INTERAGENCY TRANSFERS

\$5,385,226 TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$18,765 Acquisition funding for upgrades of equipment

\$18,765 TOTAL ACQUISITIONS AND MAJOR REPAIRS